



Hockey Ballarat, PO Box 188, Ballarat VIC 3353
Telephone: 0407 338 508 ✉ admin@hockeyballarat.org.au ✉ www.hockeyballarat.org.au

“To provide high quality, safe and enjoyable opportunities for people of all ages to participate in the sport of Hockey in Ballarat.”

JOB TITLE: Hockey Ballarat

Participation Convener – Hockey Ballarat Committee

OBJECTIVE:

To provide support to the President, Executive members and other General Committee members to ensure the efficient operation of Hockey Ballarat in the Participation Portfolio.

RESPONSIBILITIES:

- To lead the Participation Portfolio and sub committee.
- To ensure the Participation Portfolio and committee are achieving objectives as outlined in the Hockey Ballarat Strategic Plan 2008.
- To report back to the Hockey Ballarat Committee on all matters related to the Participation Portfolio
- Undertake tasks at the request of the President or General Committee.
- Convene Participation Portfolio sub committee meetings on a as needs basis.
- Attend monthly Hockey Ballarat committee meetings.
- To work and facilitate in the areas of junior and senior competition, umpiring, coaches, training and development for players, umpires, coaches, administrators and volunteers.

RELATIONSHIPS:

Reports to the President and the General Committee.
Liaises with the President and Participation Portfolio sub committee.



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ACCOUNTABILITY:

- The Participation Convener reports to the President and the General Committee.
- Seek ratification from the President or the General Committee prior to committing the Association to any financial expenditure or action.
- Provide a monthly report on any aspect of Association activities responsibility is held for.

The estimated time commitment required as the Participation Convener is 2 - 4 hours per week.

General:

Committee members should provide leadership in all areas, including sportsmanship, integrity and respect for all members of the Hockey Ballarat Community.



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