



Hockey Ballarat
 PO Box 188
 Ballarat
 VIC 3353

Hockey Ballarat Committee Meeting
 7:00 – 9:00pm
 25th November 2008
 Ballarat Aquatic Centre

Minutes

Present : Cassie Lindsey (Chair), Sharon Ruyg, Bas Groeneveld, Annette Churchill, Sue Walton, Karen Eaton, David Ronaldson.

Apologies : John Cleary

Issue	Discussion	Action
1. Welcome	Cassie welcomed the new committee and outlined that she looked forward to everyone working together for the benefit of hockey in Ballarat.	
2. Previous Minutes	To be released	David
3. Business Arising		
3.1 Cleaning	Some concern over the current cleaners. Cassie to follow up re agreement and what they are doing – then review. In addition litter bins need to be looked into and when they are collected. Greg Walton currently putting out. Suggestion that we look at increasing volunteers to assist to this.	Cassie
4. Correspondence		
4.1 City of Ballarat	Invitation for nominations for Australia Day Awards – Citizen of the Year, Young Citizen of the year, Community Activity of the Year. Any ideas to David.	David
4.2 City of Ballarat	Environmental Health section asking for contact details for HB.	David
4.3 City of Ballarat	Food Act Registration Renewal – Council advises that the above runs out on 31 Dec 2008. Investigation needs to occur as to who holds this registration.	John/David
4.4 Dept Planning and Community Development	Receipt of grant application for \$5,000 – Cassie lodged application to match Hockey Victoria \$\$\$ for Junior Program	Awaiting announcement
4.5 CHSA	Invitation to AGM (October) and announce new website to use. HB are members and thus username – hockeybrat	David



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	password fuzz24 will allow us use of CHSA resources.	
4.6 BSF	Invitation to AGM (October) and next round of grants available. Need to investigate use of BSF and membership for our talented athletes.	David
4.7 Stockland	Launch of new gift card – we have \$10 to spend at Stockland – ideas???	David
4.8 Neighbourhood Cable	Advising of direct debit payment system. This is for the upkeep of our web domaine. Need to understand exactly what this is.	Bas to follow up
4.9 VicHealth AGM and Awards Night	Invitation to AGM on 10 December 2008 Carlton.	NA
5. Reports		
5.1 Finance	<p>Treasurer's report – as presented (attached)</p> <ol style="list-style-type: none"> 1. We are carrying a number of unrepresented cheques – need to chase up. 2. Fees/sponsorship \$\$\$\$ Owed – HV and Subway, St Pats and Ararat 3. Turf Bookings – Grammar, College, etc David to send bookings to Bas who will invoice all bookings. 4. Bookings System to be reviewed for 2009 season. 5. Sponsorship Agreements – Need to understand who has these agreements and what the conditions are. 6. Pitch sinking fund – need to understand how this is happening. 7. Signatories Motion : That Cassie, Bas (as per the constitution) Sharon and Karen/. <p>1st Sue, 2nd : Annette – Unanimous</p> <ol style="list-style-type: none"> 8. Projected Budget for 09 to be developed. 9. Review of Fees – ideas are welcome 10. Canteen – there is no record of functioning for 2008. Current verbal agreement is Can Man takes first \$1,000 and then profits are split %50 each way after that. Info for 2008 needs to be followed up. 	<ol style="list-style-type: none"> 1. David 2. Bas 3. David/Bas 4. All 5. David 6. Cassie, Sharon, David 7. Bas/David 8. Bas 9. Sharon/Karen 10. Cassie/Bas
5.2 Grants.	Suggested that at each meeting a review of what is available to be tabled Currently VicHealth has Active Safety Grants – up to \$2,000 for safety equipment	Sharon/David



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	available. Motion : That Sharon and David investigate what safety equipment we have (Goalie gear) and lodge an application to VicHealth 1 st Cassie 2 nd Karen - Passed unanimously.	
6. General Business		
6.1 Strategic Plan	Committee members were asked to read plan and think about portfolios commitments – Administration, Participation, Finance and Facilities for next meeting.	David to circulate Strategic Plan and list of volunteers for each portfolio
6.2 Priority Business	Because there is so much to do as listed below, and in strategic plan, committee asked to consider what they think are THE priorities for next meeting.	All
6.3 Current Programs –	Hook into Hockey – Going well 50 players, conclude 8 th Dec start again Feb. Helen Ramsey running program.	
6.4 Agreements	There is a need to understand what agreements HB has with other groups using the HB facility. 1. WestVic Hockey – There is a 3 yr agreement in place to 2010 - \$5k per annum (Bendigo Bank Sponsorship) 2. Summer Hockey , Red Zone – need to understand the relationship/agreements with these programs	1.Karen to follow up with Michael Poulton 2. Cassie/Sharon to contact to Jeff Sly re arrangement between Summer Hockey and Greg Walton for Red Zone. BAS for schools agreements
6.5 Public Officer	Motion : That David Ronaldson talk through with Leon charge of the Public officer for 2009 season . Lodgement of form and alteration of form. 1 st : Cassie 2 nd : Annette	David
7. Other Business		
7.1 Admin Officer	Held Over to Next meeting	
7.2 Hockey Victoria Position	Held Over to Next meeting	
7.3 Canteen Management	As Above	



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7.4 Website Maintenance	Held Over to Next meeting	
7.5 Lap Top	Lap Top is now with David.	David
7.6 Phones Mobile and Land Line	Held Over to Next meeting	
7.7 Practise Area	Held Over to Next meeting	
7.8 Review of fees and charges (turf, competition etc)	A above	
7.9 Existing sponsorships/advertisers	As Above	
7.10 Other programs	Held Over to Next meeting	
8. Next Meeting	7:00pm – 9:00pm 10th December BAC	ALL
9.Meeting Closed	9:00pm	